

20.23.01

Record No. 20.23
Format No.

Pre-bid Meeting Format

Date:-

Name of the Project:- Chembur second feed

Name of the Package:- Suppy and installation of 220kv cable packge

Sr.No.	Name of the Bidders	Country	Remarks
1			

Points of Discussion:

- (a) Confirmation regarding drawings, Specification, BOQ, etc. along with tender document provided by procurement group-----Yes/No
- (b) Clarity on Scope of work (For Supply/Services)----- Yes/No
- (c) Clarity on Project description & Schedule----- Yes/No
- (d) Clarity on Drawings/Documents Deliverables----- Yes/No
- (e) Clarity on Qualifying Requirement-----Yes/No
- (f) Clarity on Safety & Security requirements at Site----- Yes/No
- (g) Clarity on Requirement of Facilities at Site as per Tender----- Yes/No
- (h) Site visit carried out ----- Yes/No
- (i) Schedule date for reply to the queries if any raised by bidders---
- (j) Complete quality process ,FQAP of AEML for said work understood----
- (k) Contact Details- Vendor Representative:-
- (l) Contact Details- AEML Representative:-

Note:- This format will be applicable for all tender (Supply/Services).
Format can be filled on the basis of telephonic conversation.

In-charge(AEML)
Date:

In-charge(Bidder)
Date: